September 12, 2025

CONSTITUTION OF THE
ONTARIO LIBERAL SENIORS' COMMISSION

TABLE OF CONTENTS

		PAGE
Article 1	Name of Organization and Relationship to the Ontario Liberal Party	3
Article 2	Objectives	3
Article 3	Membership	3
Article 4	Officers	4
Article 5	Executive Committee	7
Article 6	Table Officers	8
Article 7	Meetings of the OLSC	8
Article 8	Elections	10
Article 9	Regions and Regional Committees	11
Article 10	Meetings of the Regional Committees	12
Article 11	Representation at Conventions and Meetings of the Ontario Liberal Party	13
Article 12	The Constitution	13
Schedule A	Regions	14

ARTICLE 1

NAME OF ORGANIZATION AND RELATIONSHIP TO THE ONTARIO LIBERAL PARTY

1.1 The name of this Organization is the Ontario Liberal Seniors' Commission (hereinafter referred to as the "OLSC").

1.2 The OLSC is a self-governing association operating within the Ontario Liberal Party (hereinafter referred to as the "OLP"). It is governed exclusively by this Constitution but where on a matter of OLP business or compliance with applicable legislation, the Constitution of that organization is in conflict or this Constitution is silent, the Constitution of the OLP shall prevail.

ARTICLE 2

OBJECTIVES OF THE OLSC

2.1 The objective of the OLSC shall be to maintain an active organization of senior (over age 60) members of the Ontario Liberal Party, to speak with a collective voice on behalf of senior Liberals in Ontario, while simultaneously upholding Liberal principles and supporting the Ontario Liberal Party.

2.2 To that end, the OLSC shall strive to accomplish the following:

a) Recruit and build grassroots seniors' teams to enhance PLA capacity;
b) Participate in the development of OLP platform and policy to ensure that the interests and concerns of seniors are reflected therein;
c) Work collaboratively with other OLP Commissions/organizations in areas of mutual interest;
d) Support the activities and election of Liberal candidates;
e) Create a fundraising strategy to contribute to OLP fundraising efforts

ARTICLE 3

MEMBERSHIP

3.1 Membership in the OLSC is open to all OLP members (over the age of 60) in good standing from the provincial electoral districts specified in 'Schedule A – Regions' herein.

ARTICLE 4

OFFICERS OF THE OLSC

4.1 The Executive Committee of the OLSC will consist of the following officers who shall be elected at an Annual General Meeting of the OLSC (the "AGM") for a term that expires at the conclusion of the next Annual General Meeting of the OLSC, as described in Articles 7 and 8:

(a) President;

(b) Executive Vice-President;

(c) Immediate Past-President (as ex-officio);

(d) Treasurer (Fundraising);

(e) Secretary;

(f) Vice-President Membership;

(g) Vice-President Policy and Constitutional Affairs;

(h) Vice-President Communications;

(i) Vice-President Regions

4.2 To engage with the other OLP Commissions to appoint, where possible, a member of Women's; Rural & Northern (and Indigenous, if/when one is created) Commissions to sit on the OLSC as an ex-officio member, so that we might collaborate on areas of mutual interest.

4.3 In the event of a vacancy of an elected position, the Executive Committee may appoint a replacement to hold office until the next AGM:

(a) If the position of President is vacated where there is an Executive Vice-President, the Executive Vice-President will automatically be appointed as President unless they decline such appointment.

(b) If the Executive Vice-President declines, the Executive Committee shall appoint a replacement from the Executive Committee to hold office until the next AGM.

4.4 The President plays an important leadership role on the OLSC Executive Committee and the Commission. The President is the presiding officer and shall chair meetings of the OLSC Executive Committee and the Commission, and is responsible for calling meetings of the OLSC Executive Committee as defined in Article 5.

4.5 The OLSC Executive Vice-President shall assist the President and act in their absence. The Executive Vice-President shall support and aid Regional Vice-Presidents with election readiness.

4.6 The Treasurer shall be responsible for the receipt and disbursement, as well as accounting of, all monies of the OLSC. As well, the Treasurer shall be the Executive Committee lead for raising funds for the OLSC in compliance with all governing Constitutions. The Treasurer shall cooperate and act through the authority of such agents of the OLP, as may be required for audit purposes and compliance with applicable provincial legislation. The Treasurer shall provide a report on the financial status of the OLSC at each of the following meetings:

(a) the Executive Committee;

(b) AGMs; and

(c) General Meetings.

4.7 The Secretary shall be responsible for preparing and:

(a) Sending all notices of meetings to the Executive Committee.

(b) Taking minutes during all meetings and circulating all minutes of meetings of:

i. Executive Committee;

ii. AGMs; and

iii. General Meetings

(c) Maintaining an up-to-date Executive Committee List of the OLSC with the following information:

i. Name and PLA

ii. residential address;

iii. postal code;

iv. telephone; and

v. email address of each member.

4.7 The Vice-President Membership shall be responsible for:

(a) Administering OLSC membership in coordination with OLP.

4.8 The Vice-President Policy and Constitutional Affairs shall be responsible for:

(a) Coordinating policy development and formation on behalf of the OLSC and transmitting these policies to the OLP.

(b) Maintaining active participation and attendance on the OLP Policy Committee.

(c) Ensuring that the OLSC Constitution is consistent with the Constitution of the OLP.

(d) Receiving proposed amendments to this Constitution in accordance with Article 13, and for preparing such amendments to this Constitution as they consider appropriate to recommend for adoption in accordance with Article 13.

4.9 The Vice-President Communications shall coordinate the communication activities of the OLSC with both the membership and the OLP.

4.10 The Vice-President Regions shall be the OLSC point of contact for each Regional Committee, as defined in "Schedule A – Regions" of this Constitution, and who shall be responsible for chairing and reporting the activities of their Regional Committees to OLSC Executive; as well as:

a) Preparing and maintaining the regional committee membership lists, which will include the: region, name, PLA, residential address, postal code, telephone and email address of each member; and Providing regional committee membership list updates to OLP.

(b) Working with the Regional Vice-Presidents to recruit and register new OLSC regional committee members.

ARTICLE 5

EXECUTIVE COMMITTEE

5.1 There shall be an Executive Committee of the OLSC composed of the officers as defined in Article 4.1.

5.2 It is the role of the Executive Committee to administer the OLSC, subject to any additional direction arising out of any AGM or general meeting.

5.3 The Executive Committee shall disburse funds only in accordance with the adopted resolutions of the Executive Committee and subject to such oversight by the Chief Financial Officer of the Ontario Liberal Party as they may consider necessary or appropriate to comply with the requirements of applicable legislation.

5.4 The Executive Committee shall meet at least four times during a calendar year (an "Executive Meeting").

5.5 An Executive Meeting requires seven (7) days written notice.

5.6 Notice may be given by the Secretary following a call for a meeting by:

(a) the President; or

(b) any three (3) Members of the Executive Committee if said direction is received in writing and each of the three (3) members have affixed their written or electronic signatures on the written direction.

5.7 Written Notice shall be deemed to be given on the day which is the earlier of:

(a) The day of actual receipt;

(b) The day of actual delivery to the usual resident of the intended recipient; or

(c) The second day following the day of mailing by prepaid post or email.

5.8 A quorum for the Executive Meeting shall be a minimum of six (6) members, by phone, by online video conference, and or in person.

5.9 An elected or appointed member of the Executive Committee shall not be absent from three (3) consecutive regular meetings of the Executive Committee without the authorization of the Executive Committee.

5.10 If an elected or appointed member of the Executive Committee is absent from three (3) consecutive regular meetings without such authorization, the office held by that member shall become vacant at the conclusion of the third meeting.

5.11 The Executive Committee may appoint ad hoc committees of the Executive Committee and, subject to the provisions of this Constitution, may delegate and assign such responsibilities as it sees fit to these committees for the purpose of furthering the work thereof.

5.12 Subject to the provisions of the Constitution of the OLP, the Executive Committee may appoint a member of the OLSC to each OLP Committee.

ARTICLE 6

TABLE OFFICERS

6.1 The table officers of the OLSC shall be the following individuals:

(a) President;

(b) Executive Vice-President;

(c) Secretary;

(d) Treasurer; and

(e) Immediate Past-President.

ARTICLE 7

MEETINGS OF THE OLSC

7.1 An Annual General Meeting (AGM) should be held in each year, but the AGM should not be held more than twenty-four (24) months or less than ten (10) months following the previous AGM.

7.2 Written Notice of the AGM shall be sent at least thirty (30) days in advance of the date set for the AGM to the:

(a) President of every OLP Provincial Liberal Association;
(b) President of every OLP Commission

(c) President of every ratified Ontario Young Liberal Club; and,

(d) President of every ratified Ontario Womens' Liberal Commission Club.

(e) President of every Rural and Northern Commission Club

7.3 Written Notice of the AGM shall include the:

(a) name and contact information of the Nominations Coordinator;

(b) list of positions open for election; and

(c) date, location, and time.

7.4 For the purposes of organizing the election of officers at the AGM, the Executive Committee shall appoint an individual that is not standing for election as the Nominations Coordinator.

7.5 The Nominations Coordinator shall:

(a) appoint a Board of Arbitration consisting of three (3) OLSC members in good standing who shall not then be eligible to stand for election to decide any disputes arising with respect to the election of the Officers;

(b) appoint a Credentials Committee to determine delegate eligibility;

(c) specify a time at which voting will open and close; and

(d) appoint themselves or another person as Returning Officer who shall appoint as many Deputy Returning Officers as necessary.

7.6 Every member of OLSC (over the age of 60) is eligible to register as a delegate to the OLSC AGM.

7.7 The quorum for the AGM shall be 20 twenty delegates.

7.8 In addition to the AGM, the Executive Committee may call a General Meeting of the OLSC at such time and place as the Executive Committee sees fit.

7.9 The notice provisions applicable to the AGM shall apply to any General Meeting.

7.10 All Members of the OLSC shall be entitled to vote at a General Meeting.

7.11 All meetings of the OLSC may be conducted in-person, online through digital video conferencing technologies, or as hybrid in-person/online gatherings.

ARTICLE 8

ELECTIONS

8.1 All Elected Officers set out in Article 4.1 shall be elected at an AGM on the expiration of their terms.

8.2 All elections shall be conducted by preferential ballot.

8.3 The term of office of an Elected Officer shall expire upon the election or appointment of a successor to the office.

8.4 No person who is an Elected Officer shall hold the same office for more than three (3) consecutive terms.

8.5 Two (2) months preceding the date of the AGM, the Executive Committee shall appoint a Nomination Coordinator who shall be responsible for:

(a) requesting nominations for the positions of: President, Executive Vice-President, Treasurer, Secretary, Vice-President Membership, Vice-President Policy and Constitutional Affairs, Vice-President Communications, Vice-President, Regions

(b) ensuring that there is at least one nominated candidate for each Executive position;

(c) determining and setting the rules for nomination procedures and speeches and ensuring that all Members are aware of the same; and

(d) overseeing the voting procedures at the AGM in conjunction with the Returning Officer.

8.6 Nominations for each Elected Officer must be received by the Nomination Coordinator at least ten (10) days prior to the date of the AGM. If no such nomination is received in respect of a particular position, the Nomination Coordinator shall be empowered to extend this deadline as appropriate.

8.7 Pursuant to Articles 7.4 and 7.5(a), no member or individual appointed to a position may stand as a candidate for an Elected Officer at an AGM.

8.8 In the event that there is no candidate for elected office to any of the OLSC Executive positions, the Executive Committee (Table Officers) shall appoint an OLSC member in good standing to fill any empty positions.

ARTICLE 9

REGIONS AND REGIONAL COMMITTEES

9.1 The boundaries of the Regions shall align with the boundaries of provincial electoral districts and shall be as set out in "Schedule A – Regions" to this Constitution. "Schedule A – Regions" may be amended by simple majority vote of the general membership of the OLSC not more than once during the period between two Annual General Meetings.

9.2 There shall be a Regional OLSC Representative and/or Committee for each OLSC Region as defined in "Schedule A – Regions" of this Constitution comprised of:

(a) the OLSC VP Regions;

(b) one representative from each Provincial Liberal Association (PLA) in the Region;

(c) a Secretary; and

(d) any OLP member from the provincial electoral districts in said region specified in 'Schedule A – Regions' herein in good standing who wants to participate.

9.3 The Regional Committee shall be a mechanism for local input, as follows:

(a) liaise with PLAs on senior issues and policy;

(b) support the policy process of the OLP;

(c) assist with fundraising for the Seniors Fund; and

(d) support election readiness in the region.

9.4 Each provincial electoral district specified in "Schedule A – Regions" herein may appoint one representative (over age 60) to sit on the OLSC Regional Committee:

(a) The representative must be a member of the PLA

(b) The representative will serve for a term of one (1) year with the option of renewal by the PLA.

(c) This representative's membership must be in good standing with the OLP.

9.5 The Secretary shall be appointed by the Regional VP from within the committee.

9.6 The Secretary shall be responsible for:

(a) Preparing and sending all notices of meetings to the Regional Committee.

(b) Taking minutes during all meetings and circulating all minutes of meetings to:

i. Regional Committee members; and

ii. the OLSC Secretary.

(c) Maintaining an up-to-date Regional Committee list with the following information:

i. Name and PLA;

ii. residential address;

iii. postal code;

iv. telephone; and

v. email address of each member.

ARTICLE 10

MEETINGS OF THE REGIONAL COMMITTEES

10.1 The Regional Committee shall meet at least four (4) times per year.

10.2 Meetings shall be called and chaired by the Regional VP.

10.2 Meeting notices shall be given by the Secretary with a minimum notice of ten (10) days.

10.3 The attendance of five (5) committee members in good standing shall constitute quorum for meetings.

10.4 All regional committee meetings of the OLSC may be conducted in-person, online through digital video conferencing technologies, or as hybrid in-person/online gatherings.

ARTICLE 11

REPRESENTATION AT CONVENTIONS AND MEETINGS OF THE ONTARIO LIBERAL PARTY

11.1 OLSC representation and accreditation to conventions and meetings of the Ontario Liberal Party shall be as set out in the Constitution of the OLP.

ARTICLE 12

THE CONSTITUTION

12.1 This Constitution shall replace and supersede all previous Constitutions of the OLSC and amendments thereto.

12.2 This Constitution may be amended by a two-third (2/3) majority vote of those present and voting at any AGM of the OLSC or any General Meeting of the OLSC called specifically for that purpose.

12.3 Notice of any proposed amendment to this Constitution shall be delivered to the OLSC Vice President Policy and Constitutional Affairs at least sixty (60) days prior to the relevant meeting.

12.4 The OLSC Vice-President Policy and Constitutional Affairs shall, at least twenty-one (21) days prior to the relevant meeting, submit to the Executive Committee all proposed amendments received in accordance with Article 13.3, above, and any additional amendments that they consider appropriate to recommend for adoption.

12.5 In the event that provisions of this Constitution are silent in respect of a matter, such matter shall be determined in accordance with any regulations passed in accordance with the provisions of this Constitution and, in the event such regulations are also silent, in accordance with the provisions of the constitution of the OLP.

Schedule A
REGIONS

North Region (12 Ridings) ● Algoma–Manitoulin ● Kenora–Rainy River ● Kiiwetinoong ● Mushkegowuk–James Bay ● Nickel Belt ● Nipissing ● Sault Ste. Marie ● Sudbury ● Thunder Bay–Atikokan ● Thunder Bay–Superior North ● Timiskaming–Cochrane ● Timmins	**East Region (14Ridings)** ● Carleton ● Glengarry–Prescott–Russell ● Kanata-Carleton ● Kingston and the Islands ● Lanark–Frontenac–Kingston ● Leeds–Grenville–Thousand Islands and Rideau Lakes ● Nepean ● Orleans ● Ottawa Centre ● Ottawa South ● Ottawa-Vanier ● Ottawa West-Nepean ● Renfrew–Nipissing–Pembroke ● Stormont–Dundas–South Glengarry
Central North Region (16 Ridings) ● **Aurora-Oak Ridges-Richmond Hill** ● Barrie–Innisfil ● Barrie–Springwater–Oro-Medonte ● Dufferin–Caledon ● King–Vaughan ● Markham–Stouffville ● Markham -Thornhill ● Markham-Unionville ● Newmarket-Aurora ● Parry Sound–Muskoka ● Richmond Hill ● Simcoe–Grey ● Simcoe North ● Thornhill ● Vaughan-Woodbridge ● York–Simcoe	**Central East Region (10 Ridings)** ● **Ajax** Bay of Quinte ● Durham ● Haliburton–Kawartha Lakes–Brock ● Hastings–Lennox and Addington ● Northumberland–Peterborough South ● Oshawa ● Peterborough–Kawartha ● Pickering–Uxbridge ● Whitby
South West Region (15 Ridings) ● Bruce–Grey–Owen Sound ● Chatham-Kent–Leamington ● Elgin–Middlesex–London ● Essex ● Haldimand–Norfolk	**South Central Region (17 Ridings)** ● Brantford–Brant ● Cambridge ● Flamborough–Glanbrook ● Guelph ● Hamilton Centre

• Huron–Bruce • Lambton–Kent–Middlesex • London Fanshawe • London North Centre • London West • Oxford • Perth–Wellington • Sarnia–Lambton • Windsor–Tecumseh • Windsor West	• Hamilton East-Stoney Creek • Hamilton Mountain • Hamilton West-Ancaster-Dundas • Kitchener Centre • Kitchener–Conestoga • Kitchener South-Hespeler • Niagara Centre • Niagara Falls • Niagara West • St. Catharines • Waterloo • Wellington–Halton Hills

Central West (15 Ridings) • Brampton Centre • Brampton East • Brampton North • Brampton South • Brampton West • Burlington • Milton • Mississauga Centre • Mississauga East-Cooksville • Mississauga Erin Mills • Mississauga-Lakeshore • Mississauga-Malton • Mississauga-Streetsville • Oakville • Oakville North-Burlington	**Toronto-Etobicoke/Downtown/East York (11 Ridings)** • Beaches-East York • Davenport • Etobicoke Centre • Etobicoke-Lakeshore • Etobicoke North • Parkdale-High Park • Spadina-Fort York • Toronto Centre • Toronto Danforth • Toronto-St. Paul's • University Rosedale
Toronto (York/North York/Scarborough) (14 Ridings) • **Don Valley East** • **Don Valley North** • **Don Valley West** • **Eglinton-Lawrence** • **Humber River-Black Creek** • **Scarborough-Agincourt** • **Scarborough Centre**	• **Scarborough-Guildwood** • **Scarborough North** • **Scarborough-Rouge Park** • **Scarborough Southwest** • **Willowdale** • **York Centre** • **York South-Weston**